## **Timeline Concerning CIL Procedure**

## **Beginning of the Process**

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pplying for Planning Permission	Granting of Planning Permission	First Permitting Development	Commencement of Development	Demand Notice	Enforcement action
Applying for planning permission When a person submits a lanning application they must Iso complete and submit an additional CIL Information Form	Assumption of Liability Developer/landowner/or other interested party must assume liability for the levy by submitting an assumption of liability form (Form 2). Whoever assumes liability is	Serving a Liability Notice As soon as practical after 'first permitting development' decision is issued, the Collecting Authority will issue a CIL	afterwhich chargeable development begins, aion isCommencement Notice (Form 6) must be submitted to the Collecting Authority and all landowners of the relevant land.	<b>Collecting Authority</b> will serve a demand notice and payment is due 60 days from the commencement date.	Collecting Authorities have discretionary power to use enforcement action against any
(Form 1) with their planning application to the Local Planning Authority.	liable on commencement for the chargeable amount.	Liability Notice to the person who has assumed liability to pay CIL.		If relying on Self- Build Housing exemption, notice of completion and certification must be provided within 6 months of completion.	unpaid debts.
	<ul> <li>Apply for Exemptions before commencement:</li> <li>Reg 42 - Minor development – less than 100sqm does not apply if more than one dwelling is being created</li> <li>Reg 42 a-c – Residential</li> </ul>	<u>CIL charge is calculated</u>	<b>Collecting Authority</b> will determine the 'deemed commencement date' of the development.		
	<ul> <li>annexe/extension</li> <li>exemption</li> <li><b>3.</b> Reg 43-48 – Exemption</li> <li>for charities and</li> <li>discretionary charitable</li> <li>relief</li> </ul>				
Where planning permission Is granted by way of general consent (e.g. permitted development rights) a Notice of Chargeable Developments (Form 5) must be submitted to the	<ol> <li>Reg 49-54 – Social housing relief</li> <li>Reg 54A-D - Self-build exemption</li> <li>Regulation 55-58 – Exceptional circumstances relief</li> </ol>			Develop	<u>KEY -</u> er/Landowner or othe

**Collecting Authority actions** 

## **Appeals Available Against CIL Decisions**

## **Direction of Arrow = Direction Time Would Move**

Decision of exemptions/reliefs	Liability Notice Served	Demand Notice Served	CIL Stop Notice			
		Surcharge amount included in demand notice				
<b>Reg 116 – Appeal against granting of Chari</b> from the date the decision on the claim for						
<b>Reg 116B – Appeal against decision on exe</b> <b>housing –</b> <u>28 days</u> from the date the decision exemption.						
	Reg 113 – Review of Chargeable Amount to - <u>28 days</u> from day Liability Notice was issue					
	Reg 114 – Appeal Chargeable amount – <u>60 days</u> from day Liability Notice was issued.					
		<b>Regulation 115- Appeal Apportionment of Liability</b> within <u>28 days</u> starting with the day the demand notice was issued.				
		<b>Regulation 118 – Deemed Commencement –</b> <u>28 days</u> Demand Notice was issued.	beginning with day the			
		<b>Regulation 117 – Surcharge Appeal</b> within <u>28 days</u> of the date of issue of surcharge.				
			<b>Regulation 119: CIL Stop Notices</b> – within <u>60 days</u> beginning with the day the Stop Notice takes effect.			